**Manhattan Beach Community Church**

Faith Formation Ministry Assistant

**Job Requirement:**

* 15 hours per week
* Must be available Sundays (all day) and some Fridays or Saturdays
* Must be a Christian with a growing faith, an enjoyment and familiarity with the Mainline Protestant Church (U.C.C. or other), and able to relate to adults, young children and youth
* Must be highly energetic and have a sincere enjoyment of local church ministry
* Must be well-organized, responsible, and interested in adaptive leadership
* Must have biblical fluency
* Must have experience in classroom leadership
* Must have experience leading music on guitar

**Responsibilities:**

* Responsible for assisting in the vital life of the MBCC Children’s Sunday School

(Pre-K-5th Grade) and the Youth Groups at MBCC

* Assists Minister of Faith Formation in organizing and implementing children’s and youth’s faith formation, Sunday School, and social events, ensures children are in a safe environment and are respectful of others during events
* Assists Minister of Faith Formation with oversight of the youth childcare assistants and encourages youth to become more active and committed members of the church community through working with our children
* Coordinates administrative duties in support of children and youth’s ministry as directed by the Minister of Faith Formation
* Provides weekly spiritual leadership or assistance to the Minister of Faith Formation for Children’s Sunday School and assists in coordinating the family and children’s experience in worship services
* Attends yearly overnight events including, but not limited to Family Camp
* Maintains reasonable cleanliness and organization of children and youth equipment and facilities, and notifies the Youth and Christian Education Board and/or Minister of Faith Formation when things are needed
* Accountable day-to-day to the ministerial staff in collaboration with the Youth and Christian Education Board
* As schedule permits attends staff meetings and church leadership meetings
* Leads music during children and youth gatherings including but not limited to Sunday School, Youth Group and Family Camp