Pilgrim Church of Duxbury UCC

404 Washington Street Duxbury MA 02332

781-934-6591

 INTERIM ORGANIST/PIANIST

Job Description and Purpose:

The Pilgrim Church in Duxbury, United Church of Christ, is seeking an Interim Organist/Pianist while a search is conducted for a permanent Music Director.

The Interim Organist’s primary focus is to provide music for Sunday morning Worship Services and Funeral/Wedding participation when needed.

Schedule – 5 – 10 hours per week

Accountability: To the Sr. Pastor

Responsibilities:

- Play the Music and Hymns morning traditional worship services,

- Selections should provide a variety of music, including traditional and contemporary music, and should be

 appropriately coordinated with the liturgical calendar.

- Submit anthem titles and special music titles for each Sunday’s worship services to the church Administrator in a

 timely manner (typically 4-5 days prior to each Sunday)

 - Maintain the music library (filing and organizing).

- Ability to secure Music Licensing for music used in worship would be a plus.

Special Service Responsibilities:

- Select and arrange for musical presentations at additional services during Lent and Easter, Advent and

 Christmas

- Meet with the Pastor to coordinate and plan special music presentations.

- Has right of first refusal to play for Weddings/Funerals/Memorial Services etc. with compensation for services.

 Other Responsibilities:

- Communicate with Sr Pastor each week to discuss upcoming service.

- Attend monthly Music Committee meetings to facilitate communication and planning.

Qualifications:

- Instrumental skills for organ and piano are highly sought.

- Ability to perform various styles of music.

- High level of overall musicianship.

- Enthusiastic, positive, and organized. Excellent personal communication skills are essential.

Terms of Employment:

- Compensation is $250 per week, weddings and funerals compensated separately.

Send cover letter, resume and references to email office@uccduxbury.org